

# Sweet Honeybee Preschool

[www.sweethoneybeepreschool.com](http://www.sweethoneybeepreschool.com)

## COVID-19 Health & Safety Expectations

As COVID-19 guidance and recommendations from King County, Washington State Department of Health, and the CDC change over time, we will be updating our practices to reflect those changes. We appreciate your flexibility and commitment to help keep our community as healthy and safe as possible.

### What Sweet Honeybee expects of Parents/Guardians

- Keep your child home if they become symptomatic with a cough, shortness of breath, temperature of 100.4°F or higher, chills, congestion or runny nose, headache, muscle or body aches, sore throat, fatigue, nausea or vomiting, diarrhea, new loss of taste or smell or other signs of new illness unrelated to a pre-existing condition (such as seasonal allergies).
- Child must stay home until fever-free for at least 24 hours and cold symptoms improved.
- Report any of the above symptoms to Sweet Honeybee administration.
- Honor your drop-off and pick-up times: Text teachers, lead and assistant if running late for drop-off or pick up.
- Wear a mask at drop-off and pick-up and maintaining 3 feet of distance between your family and others.
- Wait on designated spaces for wellness check upon arrival.
- Notify School Administration immediately if your child or any household member is diagnosed with COVID-19.
- At least one person authorized on your child's pick-up list, must be available throughout the preschool day to pick up child who is ill within 30 mins of Sweet Honeybee notifying a parent/guardian.
- Provide two clean and well fitted mask for your child to wear at preschool throughout the day.
- We ask that all Sweet Honeybee Preschool families and staff, follow the most current CDC guidance regarding travel and COVID-19 health and safety both in and outside preschool hours.

### What Parents/Guardians may Expect from Sweet Honeybee

- Provide families with means to contact teachers and administration.
- Conduct a wellness check on all students and staff upon arrival. Students or staff with visible signs of illness or fever of 100.4 or higher will be denied entry to the facility.
- Call parent/guardian to pick up child if displaying COVID-19 or Kawasaki symptoms, diarrhea, vomiting, fever or cold.
- Will immediately isolate ill student from others if they develop symptoms of COVID-19 or signs of illness: including but not limited to fever of 100.4 or higher, cough, shortness of breath.
- Ensure proper hygiene and handwashing throughout the day for students and staff.
- Support students in wearing face-coverings correctly throughout the day and offer a face shield, provided by Sweet Honeybee as an alternative if a child needs a mask break.
- Provide individual cubbies for each child to store their belongings.
- Sanitize all surfaces and toys, as needed, and at the end of each day.
- Post safety and hygiene reminders at entrance and exits.
- Provide clear and concise information for our community about COVID-19 via ProCare messaging.
- Send regular updates to families and staff members about any change in operational guidelines or procedures.
- Review and update emergency plan to be best prepared for cases of COVID-19.
- Required vaccinations for all staff, guest teachers, and volunteers.
- Adherence to the most up to date CDC and King County Department of Health COVID-19 health and safety guidance.

#### ADDRESS

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## If COVID case is suspected or confirmed at Sweet Honeybee Preschool

- We will notify families of any confirmed COVID-19 infection at the school. Notification will not identify person with potential/suspected illness.
- Staff will notify Sweet Honeybee administration of confirmed or suspected COVID case(s).
- Sweet Honeybee will notify all preschool families and teachers of possible contact with a symptomatic person.
- If potential case, individual will monitor symptoms and quarantine for the recommended quarantine period.
- If confirmed case, individual will quarantine for 14-days, returning only with Doctor's approval.
- Students who come in contact with the individual with confirmed COVID case, will quarantine for the mandatory 14-day period.

## If Government Authority closes facility indefinitely due to COVID outbreak in our Region

- School Administration will notify families and staff immediately.
- Tuition Payments – Parents have the option to:
  1. Donate current month tuition and or/future tuition payments to the school
  2. Request up to 50% refund of paid tuition to the school – pro-rated to days student attended
- Deposits:
  1. Consideration of refunds will be decided at the end of the school year
  2. Determination of refund will take into consideration the amount of time the school is closed

I have read the expectations and agree to abide by them. I understand that services may be denied should they not be followed.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sweet Honeybee Preschool Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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